



NATIONAL PROJECTS CONSTRUCTION CORPORATION LTD.
(Govt. of India Enterprise)
An ISO 9001-2000 Company)

NPCC Ltd., a Premier Public Sector Enterprise and an ISO 9001:2000 Company engaged in Engineering Construction, Planning, Operation and Project Management Consultancy in the fields of Industrial Infrastructure, Thermal, Hydroelectric, Tunnelling, Railways, Highways, Surface Transport, Townships, Buildings, Dams, Weirs, Barrages, Public Health, Environmental Engineering and Border Fencing, Flood Lightning Works etc. is in urgent need of following executives on regular basis:-

S. No.	Name of the Posts	On Pre-Revised IDA Pay Scales with Gross emoluments in Metropolitan Cities	Educational /Professional Qualification	Total Min. Post Qualification Experience (Years)	Upper Age Limit (Years)	No. of Vacancy Tentative
1	2	3	4	5	6	7
I. EXECUTIVE DIRECTORS						
1	Executive Directors (Engg.) in Civil	RS.20500-500-26500 (IDA) (PR) Gross Pay Rs.54923/- approx.	Bachelor Degree in Civil Engineering or Equivalent from a recognised Institute/University.	27 Years of experience in responsible position.	55 Yrs.	02 Nos.
2	Executive Director (Finance/Accounts)	RS.20500-500-26500 (IDA) (PR) Gross Pay Rs.54923/- approx.	CA/ ICWA/ MBA(FIN.) or Equivalent from a recognised Institute/University.	27 Years of experience in responsible position.	55 Yrs.	01 No.
II. ENGINEERS IN CIVIL / ELECTRICAL DISCIPLINES:						
1	2	3	4	5	6	7
3	General Manager (Engg.) in Civil	RS.17500-400-22300 (IDA) (PR) Gross Pay Rs.47183/- approx.	Bachelor Degree in Civil Engineering or Equivalent from a recognised Institute/University.	23 Years of experience in responsible position.	48 Yrs.	03 Nos.
4	Jt. General Managers (Engg.) in Civil	Rs.16000-400-20800 (IDA) (PR) Gross Pay Rs.43313/- approx.	Bachelor Degree in Civil Engineering or Equivalent from a recognised Institute/University.	20 Years of experience in responsible position.	45 Yrs.	08 Nos.

5	Dy. General Managers (Engg.) in Civil	Rs.14500-350-18700 (IDA) (PR) Gross Pay Rs.39443/- approx.	Bachelor Degree in Civil Engineering or Equivalent from a recognised Institute/University	17 Years of experience in responsible position.	42 Yrs.	01 No.
6	Sr. Managers (Engg.) in Civil	Rs.13000-350-18250 (IDA) (PR) Gross Pay Rs.35573/- approx.	Bachelor Degree in Civil Engineering or Equivalent from a recognised Institute/University	12 Years of experience in responsible position.	37 Yrs.	03 Nos.
7	Managers (Engg.) in Elect.	Rs.10750-300-16750 (IDA) (PR) Gross Pay Rs.29768/- approx.	Bachelor Degree in Electrical Engineering or Equivalent from a recognised Institute/University	08 Years of experience in responsible position.	33 Yrs.	03 Nos.
8	Dy. Managers (Engg.) in Civil	Rs.8600-250-14600 (IDA) (PR) Gross Pay Rs.24105/- approx.	Bachelor Degree in Civil Engineering or Equivalent from a recognised Institute/University	03 Years of experience in responsible position.	28 Yrs.	35 Nos.
9	Dy.Managers (Engg.) (Elect.)	Rs.8600-250-14600 (IDA) (PR) Gross Pay Rs.24105/- approx.	Bachelor Degree in Electrical Engineering or Equivalent from a recognised Institute/University	03 Years of experience in responsible position.	28 Yrs.	10 Nos.

III. HUMAN RESOURCES DISCIPLINES:

1	2	3	4	5	6	7
10	Dy. General Manager (Human Resources/ Personnel & IR)	Rs.14500-350-18700 (IDA) (PR) Gross Pay Rs.39443/- approx	MBA /PG Diploma (specialization in HR/IR) from a recognised Institute/University.	17 Years of experience in responsible position.	42 Yrs.	01 No.
11	Sr. Manager (HR/IR)	Rs.13000-350-18250 (IDA) (PR) Gross Pay Rs.35573/- approx.	MBA / PGDiploma (specialization in HR/IR) from a recognised Institute/University.	12 Years of experience in responsible position.	37 Yrs.	01 No.

12	Managers (Human Resources/IR)	Rs.10750- 300-16750 (IDA) (PR) Gross Pay Rs.29768/- approx.	MBA /PG Diploma (specialization in HR/IR) from a recognised Institute/Universi ty.	08 Years of experience in responsible position.	33 Yrs.	01 No.
13	Dy. Manager (PR)	Rs.8600-250- 14600 (IDA) (PR) Gross Pay Rs.24105/- approx.	MBA/PG Diploma from a recognised Institute/Universi ty. Additional qualification in Journalism, Mass Communication preferred.	03 Years of experience in responsible position.	28 Yrs.	01 No.
IV. FINANCE DISCIPLINES:						
1	2	3	4	5	6	7
14	General Managers- (Finance/ Accounts)	Rs.17500- 400-22300 (PR) Gross Pay Rs.47183/- approx.	Chartered Accountant/ ICWA /MBA (Finance) from a renowned recognized Institute/Universi ty.	23 Years of experience in responsible position.	48 Yrs.	01 No.
15	Jt. General Managers- (Finance/ Accounts)	Rs.16000- 400-20800 (PR) Gross Pay Rs.43313/- approx.	Chartered Accountant/ ICWA /MBA (Finance) from a renowned recognized Institute/ University.	20 Years experience in responsibility position.	45 Yrs.	01 No.
16	Dy. General Manager (Finance/Acco unts)	Rs.14500- 350-18700 (IDA) (PR) Gross Pay Rs.39443/- approx.	Chartered Accountant/ ICWA /MBA (Finance) from a renowned recognized Institute/ University.	17 Years of experience in responsible position.	42 Yrs.	02 Nos.
17	Sr. Managers (Finance/Acco unts)	Rs.13000- 350-18250 (IDA) (PR) Gross Pay Rs.35573/- approx.	CA/ ICWA/ MBA(FIN.) from a recognised Institute/Universi ty.	12 Years of experience in responsible position.	37 Yrs.	02 Nos.
18	Managers (Finance/Acco unts)	Rs.10750- 300-16750 (IDA) (PR) Gross Pay Rs.24105/- approx.	CA/ ICWA/ MBA(FIN.) from a recognised Institute/Universi ty.	08 Years of experience in responsible position.	33 Yrs.	02 Nos.

1. The Scales are under upward revision. In addition usual allowances viz., IDA, HRA, CCA, Project Allowance, SDA, LTC, Earned Leave Encashment/Medical Reimbursement, Travelling Allowances are also admissible as per Corporation rules.
2. Candidates selected may be posted at any of the Projects/ Works of NPCC any where in India/abroad.

3. **JOB DESCRIPTION AND RESPONSIBILITIES:**

- (i) ***Executive Director (Civil):-*** The prospective candidate should have around 27 Years post qualification experience in responsible position construction oriented engineering Organization & will be responsible for execution of project/works management of large construction projects in India and abroad and familiar with materials/quality control/ industrial/productivity/financial management. Exposure to computerized Project Management Pert/ CPM systems is desirable.
- (ii) ***Executive Director (Finance/Accounts):-*** The prospective candidate should have around 27 Years post qualification experience in responsible position in Institutional Finance, Budgetary Planning & Control, Central Treasury Management, Resources Generation, Control of Accounts, Balance Sheet, Investment Planning & Management, Auditing Management, Financial Analysis and Reporting, Taxation, Finance & Costing of Projects, MIS etc.
- (iii) ***General Manager, Jt. General Manager & Dy. General Manager (Civil) :-*** The prospective candidate will be responsible for execution of project/works management of large construction projects in India and abroad and familiar with materials/quality control/ industrial/productivity/financial management. Having exposure of Corporate Affairs, Business Development in India & abroad, Arbitration, Claims, Liasioning with other department, Ministry, computerized Project Management Pert/ CPM systems is desirable.
- (iv) ***Sr. Manager & Dy. Manager (Civil):-*** The prospective candidate will be responsible for execution of project/works management of large construction projects in India and abroad and familiar with materials/quality control/ industrial/productivity/financial management, computerized Project Management Pert/ CPM systems is desirable.
- (v) ***Manager & Dy. Manager (Electrical):-*** The prospective candidate will be responsible for execution of projects/works assigned to them in their respective disciplines. Officers should have the knowledge of Flood Lightning, Transmission Lines, Power House and other electrical jobs. They will be responsible for timely completion of projects/works as per construction schedule and cost effective manner.
- (vi) ***Dy.General Manager, Sr. Manager & Manager (Human Resources) :-*** The prospective candidate will be responsible for framing, formulating and implementing rules, procedures and policies with due diligence of Legal & Industrial Relations Laws with supervisory exposure in training development, Human Resources Management, Disciplinary matters, Vigilance, Organizational development, Computer NIS application, etc. Candidate having additional qualification in Engg/LL.B will be preferred.
- (vii) ***Dy. Manager (Personal Relation) :-*** The prospective candidate will be responsible for dealing with Media, PR Liasioning with the departments like, Ministry, Labour etc, publication, printing jobs & Protocol job experience in National/ International level. Candidate having additional qualification in Journalism, Mass Communication will be preferred.

- (viii) **General Manager, Jt.General Manager & Dy.General Manager (Finance/Accounts)** :- The prospective candidate will be responsible in Institutional Finance, Budgetary Planning & Control, Central Treasury Management, Resources Generation, Control of Accounts, Investment Planning & Management, Auditing Management, Financial Analysis and Reporting, Taxation, Finance & Costing of Projects, MIS etc.
- (ix) **Sr. Manager & Manager (Finance/Accounts)** :-The prospective candidate will be responsible for Finance, Budgetary Planning & Control of Accounts, Finance & Costing of Projects, MIS etc.
4. Management reserve the right for relaxation in upper age limit /Experience/Qualification for Internal candidates in case otherwise found suitable.
 5. **The internal candidates on probation will not be eligible.** Internal candidates (other than those on deputation) applying for suitable positions will be given relaxation in upper age limit as mentioned in Sl.No.4. However, minimum experience qualification etc. is relaxable in case of suitable internal candidates with sound and adequate knowledge in their respective field.
 6. The candidates applying through proper channel may send one advance copy of the application along with enclosures of DD to the addressee given below. For those on deputation, their rank in parent department shall be considered for immediate lower rank experience. Candidates other than Govt./PSUs should have worked in a reputed Organization in similar nature in responsible position and the decision of NPCC management shall be final and binding.
 7. The NPCC Management reserves the right to restrict the number of candidates to be called for interview, depending upon the number of applications received. The decision of the NPCC Management shall be final and binding.
 8. Management will have the discretion to reject any or all applications without assigning any reasons and no correspondence in this regard will be entertained. Only short listed candidates will be called for interview.
 9. In cases where a candidate possess requisite qualifications and experience with specialization of the job requirement of the Corporation, the Competent Authority may relax the requirement of length of experience with recorded reasons therefore. NPCC may offer one cadre lower post in case candidates are not found suitable for the post applied for.
 10. Age Relaxation for SC/ST candidates & Reservation for SC/ST candidates as per admissibility under the existing Govt. rules / norms.
 11. **Contractual Employees** who are working presently in NPCC & interested to apply for the post of Dy. Managers (Civil/Electrical) be allowed Age Relaxation with respect to the number of years of their continuous period of service they are rendering in the Corporation Minus (-) the No. of Years equivalent to the Minimum Experience required for the regular posts subject to fulfilling other criteria for the regular posts as per advt.
 12. Outstation candidates called for interview will be paid actual travel expenses incurred by them **not exceeding 1st Class/2nd AC Railway fare to & fro from the place of their residence** as indicated in their applications forms with shortest route on production of receipt/Tickets.
 13. **Cut of date for determining the maximum age shall be on 01/09/2010.**

14. NPCC reserves the right to relax experience/qualification & other qualifying criteria in deserving cases. Mere fulfilling of eligibility criteria shall not confer any right to the applicant for being called for the interview/appointment.
15. Canvassing in any form will be of disqualify the candidate.
16. **How to Apply:**
- 17.1 All applications must accompany with Application Fees of **Rs.500/-** in the form of Demand Draft drawn **in favour of "NPCC Ltd" payable at Faridabad (Haryana). In case of SC/ST candidates, application fee will be Rs.125/- only.**
- 17.2 Candidates should submit along with their application self attested copies of:
- Education Qualifications
 - Date of Birth/Proof of Age
 - Experience Certificates
 - In case reserved category, a Certificate in the prescribed proforma applicable to Central Govt. employment.
 - The application and the outer cover should be superscribed with the name of the post applied for and Advt. No.....
 - Only One application should be submitted for one post. If candidates wishes to apply for more than one post, separate application with application fees should be submitted for each post.
18. **DATE OF SUBMISSION OF APPLICATION within 30 days from the date of Window Advt. last published i.e. on 29/09/2010** in News papers. (Advt. published in the 'Hindustan Times (Shine.com) on 28.09.10 on all India editions & in Times of India Delhi edition on 29.09.10 & for NER States in local leading daily). Application completed in all respects in the enclosed Format at **Annexure-I** along with a latest pass port size photo graph and photocopies of testimonials and application fee should reach at the following address. Application received **after due date will not be entertained:**
- The Chief Manager (HR),
NPCC Ltd.,
Corporate Office,
Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana).
Tel. Ph. No.0129-2234760. EPABX No.4062856 to 59, Extn. No.210 & 218. Web Site – www.npcc.gov.in**

Advt. No. NPCC (Regular-III)/09/10

**APPLICATION FORM FOR THE POST OF EXECUTIVE DIRECTORS/GENERAL MANAGERS/
JT. GENERAL MANAGERS/ DY.GENERAL MANAGERS/JT. GENERAL MANAGERS/SR.
MANAGERS/MANAGERS & DY.MANAGERS in CIVIL , ELECTRICAL, PR, HUMAN
RESOURCES, FINANCE/ ACCOUNTS ON REGULAR BASIS**

Affix Pass Port Size Photo duly self attested

1. Name of the post applied for : _____
2. Name of the Applicant (In full Block Letters) : _____
3. Father's/Husband's Name : _____
4. Present post held : _____
5. Date of Birth : _____
6. **Age as on 1/09/2010** : Yr.____ Month____ Date____
7. Educational Qualification : _____
8. Permanent Address : _____
9. Correspondence Address : _____
10. Telephone No. : Office____ Residence____
11. Nature of present employment i.e. Regular/Ad-hoc/Temporary/Permanent. :
12. In case the present employment is held on Deputation/Contract basis, please state
a) The date of initial appointment :
b) Period of appointment on deputation/contract :
13. Existing Pay Scale (CDA/IDA) :
14. Basic Pay and total emoluments per month drawn presently :
15. Whether belongs to SC/ST/OBC :
16. Positions held as per Experience Required :
:

S. No.	Designation and place of postings	Organisation(s)	Period of Service		Pay Scale (Indicate CDA/IDA)
			From	TO	

17. Detailed CV may be attached separately giving details of experience in chronological order starting from 1st served organization: _____

18. Application Fee details : DD/Bankers Cheque No.____ Date____
Drawee Bank Name & Branch_____

Date:_____ (Name & Signature of the applicant)

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Advt. No. NPCC (Regular-III)/09/10

NPCC Ltd., invites applications for the following posts for selection on regular basis:

- Executive Directors
- General Managers
- Jt. General Managers
- Dy. General Managers
- Sr. Managers
- Managers
- Dy. Managers

Tentative Vacancies

- Civil-02 /F&A-01
- Civil-03 /F&A-01
- Civil-08/F&A-01
- Civil-01/HR-01/F&A-02
- Civil-03/HR-01/F&A-02
- Elect-03/HR-01/F&A-02
- Civil-35/Elect.10/PR-01

For details Advt. please visit Website – www.npcc.gov.in